**Please note that this sample assignment is for our new suite of level 7 qualifications in strategic management which became available on October 1st 2016.**

**Unit F/615/2700 Strategic Human Resource Management**

**Level 7 15 Credits**

**Related Qualifications**

**ATHE Level 7 Diploma in Management 603/0629/4
ATHE Level 7 Extended Diploma in Management 603/0630/0**

**Sample Assignment**

This unit provides you with the opportunity to further develop your knowledge and understanding of strategic human resource management and its critical importance to the achievement of organisational objectives.

You are a manager in the HR department of an established multi-national manufacturing company EasiClean plc., which produces soaps and detergents. You report directly to the Head of HRM. The organisation has been in existence for almost 100 years and has seen significant change during this period. This has been in terms of the product range, the investment in research and technology and the diversification to paper based products such as tissues and baby wipes. In addition the company has embraced the sustainability agenda and managed global expansion so that it now operates in 15 countries. It has also acquired subsidiaries, which focus on beauty products.

This is a challenging business environment with keen competition from organisations such as Procter and Gamble and Unilever. In his letter to shareholders at the time of the last annual report, the CEO made it clear that the company needs to do better and will have to streamline and strengthen the product portfolio. Productivity will need to improve but with a focus on managing costs and operating to budgetary constraints. There needs to be a general raising of performance to consistently deliver balanced growth.

The Human Resources Department will play a key role in delivering this efficiency agenda and a strategic human resource management strategy will need to be created. Your line manager has called a meeting of the managers in the department to discuss the implications for this strategy. In preparation for the meeting he has allocated certain tasks to individual managers.

**Task 1**

You need to produce 2 discussion papers for the meeting which:

1. analyse the effect of the structure and culture of organisations on human resource management strategies
2. assess the importance of financial resources in the creation of a human resource management strategy.

**Extension activities:**

To gain a distinction grade you must produce another discussion paper which:

* evaluates the factors affecting human resource management in a named organisation.

This can be an organisation of your choice; your colleagues will use it as an exemplar and it will facilitate discussion.

**LO1 AC 1.1, AC 1.2**

**1 D 1**

**Task 2 (extension activity for merit)**

The meeting was productive but one key omission was identified; namely the impact of government legislation on the future HR strategy. Produce a paper for circulation to colleagues which:

* analyses the impact of government legislation on human resource management strategies.

1M1

**Task 3**

It is clear that given the potential developments in the organisation, it is important to involve other staff at an early stage in the change and development process. You have been asked to work with more junior staff in HR, so they understand how the department will contribute to the achievement of the organisation’s strategic plans.

Produce materials for a training event which:

* analyse the different models of strategic human resource management
* explain how human resource management contributes to the achievement of the organisation’s strategic plans.

**Extension activities:**

To gain a merit grade you must also include:

* an evaluation of the different models of preparing strategic human resource management plans for an organisation such as EasiClean.

**LO2 AC 2.1, AC 2.2**

**2 M 1**

**Task 4**

You have decided that to support the workshop, you will produce a reference guide for staff in the department to use as the organisation’s human resource strategy is prepared and disseminated. Your line manager believes this is an excellent initiative. The reference guide must:

* assess the factors to be considered when preparing human resource management strategies
* evaluate the key elements of a human resource management strategy.

**Extension activities:**

To gain a merit grade you must produce a further section for the reference guide which:

* discusses how internal and external factors impact on the elements of human resources management strategies.

To gain a distinction grade you must:

* evaluate the model used by an organisation in the development of its HR strategy

You may use an organisation of your choice as this will be used as a working example.

**LO3 AC 3.1, AC 3.2**

**3 M 1, 3D1**

**Task 5**

Your line manager wishes to model the strategic human resource management strategy for EasiClean and plans to use exemplar materials. He has asked you to complete the following tasks:

* Develop a strategic human resource management strategy for an organisation of your choice.
* Explain how the proposed human resources management strategy will support achievement of the business objectives for this organisation.

**Extension activities:**

To gain a distinction grade you must also include in an assessment of:

* the potential barriers to the implementation of a human resource management strategy.

**LO 4 AC 4.1, AC 4.2, 4 D1**

**Guidelines for assessors**

The assignment submitted by learners must achieve the learning outcomes and meet the standards specified by the assessment criteria for the unit. To achieve a merit or distinction grade, the learners must demonstrate that they have achieved all the criteria set for these grades. Where work for the pass standard is marginal, assessors can take account of any extension work completed by the learners. The suggested evidence listed below is how learners can demonstrate that they have met the required standards.

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| --- | --- | --- | --- | --- |
| **Task** **number** | **LOs and AC** | **Suggested evidence PASS** | **Suggested additional evidence MERIT** | **Suggested additional evidence DISTINCTION** |
| 1. | LO 1 AC 1.1, 1.21 D1 | In the discussion papers learners must produce a detailed analysis which carefully considers the effect of the structure and culture of organisations on HR strategies. The learners should use examples to illustrate the points which are made. The assessment needs to be balanced and the impact of financial constraints should be considered alongside other potential issues. |  | The learner must state the organisation selected. The evaluation must consider the different factors in turn examining their impact on human resources. This should lead to judgements. |
| 2 | 1M1 |  | The analysis of the impact of government legislation must identify the different pieces of legislation and consider their impact on human resource management strategies. |  |
| 3. | LO2 AC 2.1, 2.22 M1 | The learner may select the type of training materials which will be produced. The learner must refer to a range of models and the analysis must examine each theory in detail, showing how they are related to practice. The explanation must clearly show the relationship between HR management and strategic plans and the contribution made. | The evaluation of the different models of preparing strategic human resources management plans must be balanced. The learner should examine the strengths and weaknesses and/or the similarities and differences between the models and make judgements. | . |
| 4. | LO3 AC 3.1, 3.23 M13 D1 | The assessment should refer to a range of factors that need to be considered when preparing human resource management strategies and this must lead to balanced judgements. The evaluation should consider the key elements of a human resource management strategy examining each one in turn and their relative importance and impact. The evaluation must lead to balanced personal judgements. | The discussion must refer to a range of internal and external factors and show their potential impact. The learner should use examples to illustrate the points which are made.  | The learner must produce an evaluation for a named organisation. The information should be considered from different perspectives and lead to reasoned judgments. |
| 5. | LO4AC 4.1, 4.24D1 | Learners will need to develop a strategic human resource management strategy for a named organisation. Learners are advised to use an SME, the college where they study or an organisation they know well personally. In this way the strategy and the linked explanation will be manageable in the context of the assignment as a whole. Learners will need tutor guidance to inform their decision on the chosen organisation.The strategy will need to take into account the information and research that has been presented for the other tasks in this assignment. |  | The learner must identify a range of potential barriers to implementation, explaining each of these in turn and the issues posed. The learner should identify examples from actual organisations to illustrate the points which are made. |